COWES TOWN COUNCIL - RISK ASSESSMENT RECORD

Work Area/Work Activity covered by assessment: Planting of Troughs and Planters throughout the High Street and other sites in Cowes.

Non-Employees Affected: Contractors & Members of the Public

Assessor's Name: Kate Scragg, Deputy Town Clerk

Date of Assessment: 22 September 2025 **Date of Next Review:** September 2026

Item No	Hazards Identified	Risks Identified	Existing Precautions	Remedial Action	Priority for Remedial Action*
1	Lifting materials i.e. compost, plants and watering.	Back problems / muscle strain.	Appropriately experienced contractor is appointed to undertake the planting of the troughs and planters on-site. Commercial equipment will be used throughout the planting.	Contractors to self-assess fitness to undertake the task and complete their own risk assessment and method statement.	Low
2	Accidents – slips / trips.	Members of the public / contractors may be injured if they trip over planting materials or tools.	Planting materials and tools to be kept close to the working area and not left unattended.	Contractor to undertake visual checks to ensure any materials and tools on the public footway are not left unattended.	Low
3	Residue of compost and water on the public footway.	Slips/ trips / falls.	All spillages are cleaned up before leaving the site.	Contractor to undertake visual checks to ensure the public footway is clean.	Low
4	Spillages of water.	Slips / trips / falls.	All spillages are cleaned up before leaving the site.	Contractor to undertake visual checks to ensure the public footway is as dry as possible.	Low

***The remedial action required must reflect the rating given for the risk**

Signed K. Scragg Deputy Town Clerk Dated 22 September 2025

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